# *Curriculum vitAe*

#### *RAJNI SHARMA*

Shastri nagar

JALANDHAR (P.B.)

Mob. NO- 7529092800

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***OBJECTIVE***

* **Alignment with the organization which I serve and contribute to its growth with best of my abilities.**
* **To be productive and worthful as a worker.**

### *EDUCATIONAL QUALIFICATION*

* 10th from Himachal Pradesh School Education Board Dharmsala
* 10+2 from Himachal Pradesh School Education Board Dharmsala
* BCA from Himachal Pradesh University Shimla
* MCAfrom IGNOU.

***Professional Qualifications :***

¤ BC (British Council) certification.

¤ IDP (INTERNATIONAL DEVELOPMENT PROGRAM)trained.

¤ PTE (PEARSON TEST OF ENGLISH) efficiency training at Pearson

sponsored seminar.

**¤ CD IELTS** proficiency in all modules **(general training & academic).**

### *WORK EXPERIENCE*

* **Worked ascounselor inIIBM-Chandigarh for oneand Half Year.**
* **Worked as quality writer with apex advrt. & media agency.**
* **worked as an IELTS TRAINER with TOUCHSTONE EDUCATIONALPvt Ltd. (January 2014 to 2015)**
* **Currently working with MILESTONEEDUCATION GROUP as IELTS and PTE Trainer (2016 to till date)**

**Personal attributes :**

* Honest and Punctual
* Passionate educator
* Consistent and reliable professional.

### *PERSONAL INFORMATION*

* Husband Name: Mr. Amit Sharma
* Date of Birth :25th December, 1988
* Marital status : Married
* Languages Known : Punjabi. Hindi & English

**Date:**

**Place: (RajniSharma)**