

INDERJEET KAUR

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Objective

To secure a job in an esteemed organization that will provide me with professional growth with an opportunity to improve my skill set and to contribute towards achieving company's mission.

Summary

- **Got 6.5 overall score in IELTS (7band in listening)**
- Challenges accepted, hard worker, honest, self-motivated. Capable of delving into the new leading Technologies.
- Ability to work well in both a team environment and an individual environment.
- Ability to teach other people effectively.
- I have 3PA'S –Patience, Perseverance, and Persistence and 3DA'S – Discipline, Determination, and Dedication.
- Motivated, Confident, Broad-minded, and a Social worker
- Also Participate in theatre as a group captain in MIME(Silent play).

Academic Qualification

Degree	Year	College	Percentage	University/ Board
Msc-IT (LEET)	2014	DAV College, Bathinda	65%	PUP
P.G.D.C.A	2013	Govt Rajindra College, Bathinda	62%	PUP
Graduation	2012	Govt.Rajindra College, Bathinda	60%	PUP
Intermedia te	2009	Govt.Sen Sec School, Naruana	72%	PSEB
Matric	2007	Govt. High School, Jai Singh Wala	64%	PSEB

Technical Qualification

Skills	MS-Excel, MS-Office, Email marketing, English Teaching
Operating Systems	Windows, MacOS
Software Packages	Notepad

Experience

- 9 Months Experience as a **Student Counselor** at **Kangarooz Immigration Consultancy, Bathinda**
- 1-year experience as a **Telecaller** in **different streams**.
- 1-year experience as a **Public Relations Manager** at **Pinnacle Education & Immigration Consulting Pvt. Ltd. Bathinda**.
- 1-year experience as an **operation head** at **Real Group Bathinda**.
- Currently working as IELTS trainer in **mind power institute, Mansa**
- Providing **Online Spoken English Coaching Classes**

Personal Information

Name	INDERJEET KAUR
Date Of Birth	26/12/1992
Languages Known	English, Hindi, Punjabi
Marital Status	Single
Hobbies	Listening Music, Cooking, surfing net
Permanent Address	V.P.O. Jai Singh Wala, Distt. Bathinda(Punjab)

Declaration:

The information provided above is accurate to the best of my knowledge.

(**InderjeetKaur**)