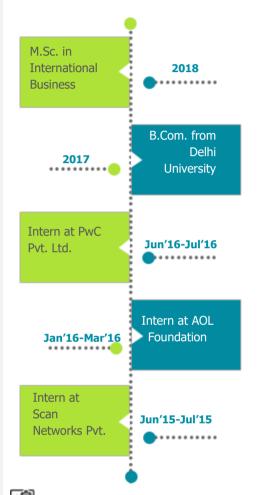
AKANKSHA ARYA

Ambitious & hardworking individual with excellent relationship management skills and the ability to manage time effectively targeting challenging assignments preferably in **Delhi NCR**







Profile Summary

- Ambitious individual with a Post Graduate degree in International Business with knowledge of Quantitative Research Methods and Tax Planning
- Exposure in filing Tax Forms such as ITR-1 and ITR-2 along with Form-26AS
- Familiar with the process of compiling financial reports pertaining to cash receipts, expenditures and P&L along with preparation of financial pages for presentation to senior management
- Proficient in MS Office with substantial knowledge of Adobe Photoshop, STATA and other web applications
- Possess a go-getter attitude along with strong communication, coordination, analytical & networking capabilities
- Exceptionally well-organized with a track record that demonstrates selfmotivation, creativity & initiative to achieve personal & corporate goals

Academic Details

- M.Sc.(International Business) from Queen Mary University of London in 2018 (Dissertation Pending)
- B.Com. from Shaheed Bhagat Singh College, New Delhi with 63% in 2017
- 12th from Apeejay School, Faridabad with 81.2% in 2014
- 10th from Apeejay School, Faridabad with 7.4 CGPA in 2012

Knowledge Purview

Managerial Economics
Quantitative Research Methods
Cost Accounting

Applied Empirical Methods

Corporate Accounting

New Product Development

Financial Management & Accounting

Business Organisation & Management

..................

Internships

Organization: Price Waterhouse Coopers Private Limited

Designation: Business and Taxation Intern

Period: Jun'16 to Jul'16

Scope:

- Prepared ITR-1 and ITR-2 and retrieved Form-26AS
- Completed a certificate program in Tax Planning
- Assisted in creating and maintaining Excel templates for tax planning

• Assisted with tax computations in Excel and researching certain tax related issues

• Prepared tax returns, extensions, tax planning calculations and write-ups for all types of organizations, including individuals

• Finished training and was certified during PWC Global Independence Training

Organization: Art Of Living Foundation **Designation:** Marketing Intern **Period:** Jan'16 to Mar'16

Scope:

- Promoted the Art of Living Foundation's event World Culture Festival on Social Media
- Oconducted a happiness survey in various parts of Delhi

Organization: Scan Networks Pvt. Ltd., Gurugram

Designation: Finance Intern **Period:** Jun'15 to Jul'15

Scope:

- Made data entries into accounts and cash flow statements
- Compiled financial reports pertaining to cash receipts, expenditures and P&L
- Prepared financial pages for presentation to senior management

Extracurricular Activities

- B.Com. Class Representative between Jul'15 and May'16
- Participated in National Cyber Olympiad and National Science Olympiad and various Dance Competitions
- Covered events for various other societies such as Environment Society of College
- Participated in numerous Photo walks to Lodi garden, Humanyun tomb and other places while also being a part of societies such as The Indian Society, The Hindu Society, The Photography Society, The Start-up Society, The Shakespeare Society and College Photography Society
- Avid blogger with a Budget Travel Blog namely mytravelRead.wordpress.com

Social Engagemnent

Volunteer at Umeed Foundation, Gurugram

Period: Jul'14 to Jul'17

Exposure:

- Gathered and analyzed cultural, educational, social and demographic data about the community to guide local program development
- Taught some slum students Basic English and mathematic
- Wrote various Essays and prepared a Research Report (Dissertation on E-commerce Trends)

Certification

 Completed certification in "Market: Beginner's Module", which was an exam conducted by the National Stock Exchange (NSE)

Workshop Attended

Participated in a Women Defense Workshop in 2015, to raise awareness about crime against women Completed



IT Skills

- Operating Systems
- M.S. Office: Word, Excel, Access, PowerPoint
- Adobe Photoshop
- Stata for PC

Personal Details

Date of Birth: 16th May 1996

Languages Known: Hindi, English and French

Address: House No. 1019, Sector 14, Faridabad - 121007, Haryana