**CURRICULUM VITAE**

**VRINDA TIWARI**

**Contact No. : 7976573371 , 7726936783**

**E-mail address: vrindatiwari1991@gmail.com**

**Career Objective:**

* To be the part of an organization which helps me to grow as an individual and helps me to enhance my knowledge and skills.

 **Educational Background**

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| --- | --- | --- |
| **Course** | **Institution** | **Year of Passing** |
| 12th | Kendriya Vidyalaya No 1 Ajmer | 2008 |
| Graduation  | Sophia Girls College Ajmer | 2011 |
| B.Ed | S.S. Rathore College Ajmer | 2012 |
| M.A. Economics | Govt. Girls College Ajmer | 2014 |

**Computer Skills**

* Operating Systems : Windows 7, Windows 8,Windows 2000, Windows XP, Windows Vista, Linux, MS DOS
* Office Package : Microsoft Word, Excel, Power point, Access
* Database :SQL and database applications
* Internet technology
* Programming languages: C, C++, FoxPro, and RDBMS**.**

**Skills and Abilities**

* Possess good verbal and written communication skills.
* Self motivated, precise and dedicated.
* Ability to achieve short term and long term objectives.
* Possess good organizational and management skills.
* Ability to handle multiple task and work under pressure.

**Interests**

* Enjoy reading financial, economical & motivational books.
* CHESS is my favorite game and I love to do it.
* I enjoy travelling.
* Solving Puzzles is my favorite work which I do in my free time.

**Working Experience:**

* Teaching English to Banking aspirants in **Mahendra Education Private Ltd.** for last 1.5 years.

**Personal profile**

* **FATHER’S NAME :** GOPAL PRASAD TIWARI
* **DATE OF BIRTH :** 30TH AUGUST 1991
* **GENDER :** FEMALE
* **PERMANENT ADDRESS :** 5/138 PANCHSHEEL HOUSING BOARD COLONY AJMER.

**Declaration:**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Date   :

Place: **Vrinda**