



Rajib Chakraborty

Director Operations
Management



Experienced team lead with nearly a decade of management experience seeking a full-time position with an established company. I hope to expand my leadership skills to pursue an executive position with the business and become a leader for the company

PERSONAL INFORMATION

Email

call_rajib@rediffmail.com

Mobile

8160001034

Total work experience

26 Years 5 Months

Social Link

linkedin.com/in/rajib-chakraborty-a235536

CORE COMPETENCIES

- Tally Accounting Package
- udyog software
- Word
- Excel

KEY SKILLS

Production Planing

★★★★★

Commercial Activity

★★★★★

Supply Chain

★★★★★

Marketing of Packaging Products

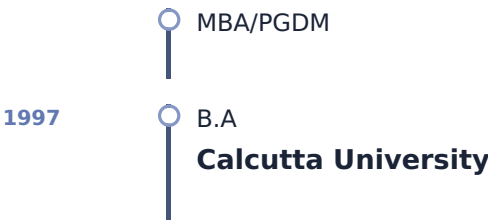
★★★★★

OTHER PERSONAL DETAILS

PROFILE SUMMARY

Playing a leading role in compiling company budget and growth strategy.
Executing strategies to optimize company and asset growth.
Ensuring expertise and effectiveness across operating platforms.
Creating strategies to challenge theft and stock losses, and implementing initiatives to reduce company costs.
Creating financial reports.
Managing money handling, accounting, and bank processes.
Driving employees and leading performance reviews, to ensure an engaged and skilled workforce.
Initiating better business practices.
Collaborating with leadership to build an environment of collective responsibility and accountability.
Ensuring adherence to key performance objectives to meet business and customer expectations.

EDUCATION



WORK EXPERIENCE

Date of Birth 01-Dec-1976

Gender Male

Address 2211/7, A- WING
Rudraksh Raw House,
Airport Station,
Dunetha, Nani Daman,
Daman ???396
210(U.T.)

City Daman & Diu

Country INDIA

**Marital
Status** Married

OTHER INTERESTS

Watching Movie, Travelling, Sports

**Apr 2016 -
Feb 2024**

Director Operations Management

ZENMON BAG INDIA PRIVATE LIMITED

Liaise with superior to make decisions
for operational activities and set
strategic goals

Plan and monitor the day-to-day running
of business to ensure smooth progress

Supervise staff from different
departments and provide constructive
feedback

Evaluate regularly the efficiency of
business procedures according to
organizational objectives and apply
improvements

Manage procurement processes and
coordinate material and resources
allocation

Oversee customer support processes
and organize them to enhance customer
satisfaction

Review financial information and adjust
operational budgets to promote
profitability

Revise and/or formulate policies and
promote their implementation

Manage relationships/agreements with
external partners/vendors

Evaluate overall performance by
gathering, analyzing and interpreting
data and metrics

Ensure that the company runs with
legality and conformity to established
regulations

**Apr 2013 -
Mar 2016**

General Manager Operations

Ultra-Polymers Kachigam, Daman (UT)

improve efficiency and increase profits
while managing the overall operations
of a company. Managing staff,
overseeing the budget, employing
marketing strategies, and many other
facets of the business.

Sep 2006 -
Mar 2013

Factory-Commercial Manager

**Jai Jalaram Flexipack Pvt Ltd,
Bhimpore, Daman (UT)**

all commercial activities and management of our commercial team. Variance Analysis of Budgeted vs Actual Costs. Ensuring continuous process improvements Payables and Receivables.

Apr 2002 -
Aug 2006

Senior Commercial Officer

**Chandni Textiles Limited
Bhenslore, Daman (UT)**

To provide support and guidance to the business regarding pricing, terms and conditions and commercial issues as well as review and assurance of financial statements. key pro-active service to support the Commercial Manager and the rest of the Management Team.

Sep 1997 -
Mar 2002

Commercial Assistant

**Welspun India Limited Morai,
Vapi (Gujarat)**

Commercial Assistant is to liaise and support the Commercial Team